

### Updating & installing Windows Updates on Tablets

1. Open the [Charms bar](#) and click “Settings”.
2. Click “Change PC Settings”.
3. Choose “Update and Recovery” from the left pane of the window.
4. Click “Windows Update” from the left pane.

The Windows Update page gives you all the information you need to learn the state of your update settings including whether you are set up to download your updates automatically and whether or not there are updates currently ready for installation.

To manually trigger Windows Updates:

1. Click “Check now” or “Check for Updates”, whichever button is present. You’ll have to wait while Windows check for any available updates. Once done, you’ll see a message letting you know if there are any updates available.
2. If there are critical updates available, you’ll be alerted. If not, you’ll see a message stating that there aren’t any updates to download but you can install other updates. Either way, click “View details” to see what’s available.
3. From this screen you can see all of the updates that are available for your computer. Click “Select all important updates”. Optional updates are also included in this view, so select any you want.
4. Click “Install”.
5. Restart your computer - click “Restart now” when prompted or close the PC Settings app and restart when it’s convenient.
6. Repeat steps to ensure all updates were processed.

If the above steps did not work use this alternate method for applying Windows Updates:

1. From Metro screen, search for “Control Panel”
2. Tap “Control Panel” icon
3. Tap “System and Security” link
4. Tap “Windows Update” link
5. Tap the link “Check for updates managed by your system administrator” or it may say “Check online for updates from Microsoft Update” which is below the rectangle.
6. If updates are found, click “Install updates” button.
7. Restart your computer if prompted.
8. Repeat steps to ensure all updates were processed.